

Vetting Matrix for the Archdiocese of Dublin

No	Role	Rationale	Relationship to the Vetting Bureau Children & Vulnerable Acts of 2012 and 2016
1	Priest	Priests care for and minister to children and vulnerable adults in their parishes through preparing children for sacraments, carrying out visits to schools, supervising altar servers and children taking part in Mass and other services, (baptism, weddings and funerals)	Schedule 1, Part 1, Para 7 Schedule 1, Part 2 Para 7 Any work or activity as a minister or priest or any other person engaged in the advancement of any religious beliefs Schedule 1, Part 1, Para 4 Any work or activity which consists of care or supervision of children
2	Permanent Deacon	Deacons care for and minister to children and vulnerable adults in their parishes through preparing children for sacraments, carrying out visits to schools, supervising altar servers and children taking part in Mass and other services, (baptism, weddings and funerals)	Schedule 1, Part 1, Para 7 Schedule 1, Part 2, Para 7 Any work or activity as a minister or priest or any other person engaged in the advancement of any religious beliefs Schedule 1, Part 1, Para 4 Any work or activity which consists of care or supervision of children
3	Parish Religious Sisters	Religious Nuns who care for and minister to children and vulnerable adults through preparing children for sacraments, carrying out visits to schools and bringing Holy Communion to the sick in their homes.	Schedule 1, Part 1, Para 7 Schedule 1, Part 2, Para 7 Any work or activity as a minister or priest or any other person engaged in the advancement of any religious beliefs Schedule 1, Part 1, Para 4 Any work or activity which consists of care or supervision of children
4	Parish Pastoral workers	Parish Pastoral workers are paid diocesan/parish employees who minister to children through preparing them for the sacraments, carrying out school visits and running activities for children such as prayer meetings and Bible classes.	Schedule 1, Part 1, Para 7 Any work or activity as a minister or priest or any other person engaged in the advancement of any religious beliefs Schedule 1, Part 1, Para 4 Any work or activity which consists of care or supervision of children

5	Childrens Cathechist	Child Cathechist's prepare children for all aspects of living within the Christian community running events such as Easter and Christmas. In some parishes, they conduct Sunday school.	Schedule 1, Part 1, Para 5 & 7 Any work or activity which consists of the provision of advice, guidance or developmental services(including by means of electronic interactive communications) to children. Any work or activity as a Priest or minister
6	Parish Safeguarding Representatives	The Parish Safeguarding Representative is responsible for ensuring all activities for children are run in a caring and safe manner. This requires the PSR to ensure that all such Activities operate within the Diocesan safeguarding policies and procedures and entails the PSR attending such activities on a periodical basis as required. As the key safeguarding person in the parish, their details are widely publicised should anyone have a safeguarding concern.	Schedule 1, Part 1, Para 4 Any work or activity which consists of care or supervision of children
7	Sacristans (who have supervisory function)	Sacristans who as part of their role supervise altar servers before and after mass	Schedule 1, Part 1. Para 4 Any work or activity which consists of care or supervision of children
8	Altar Server Leader	The Altar Server Leader is responsible for training of altar server for Sunday Mass and other church services.	Schedule 1, Part 1, Para 5 Any work or activity which consists of the provision of educational, training, cultural recreational, leisure, social or physical activities.
9	Children & youth choir leaders	Children & Youth Choir leaders run our choirs for under 18's . A major part of their roles is teaching children and young people.	Schedule 1, Part 1, Para 5 Any work or activity which consists of the provision of educational, training, cultural recreational, leisure, social or physical activities.

10	Children Liturgy and Prayer group leaders.	Children Liturgy/ Prayer group leaders run events for children both on parish property and off site. Such events would include prayer meetings, bible classes and religious drama.	Schedule 1, Part 1, Para 5 Any work or activity which consists of the provision of educational, training, cultural recreational, leisure, social or physical activities. Schedule 1, Part 1, Para 4 Any work or activity which consists of care or supervision of children
11	Parish Youth Club Leaders	Parish youth club leaders run events for mainly older children in parish halls and centres.	Schedule 1, Part 1, Para 5 Any work or activity which consists of the provision of educational, training, cultural recreational, leisure, social or physical activities.
12	Sacramental Preparation Leaders	Sacramental Preparation Leaders prepare children for Communion & Confirmation	Schedule 1, Part 1, Para 5 Any work or activity which consists of the provision of educational, training, cultural recreational, leisure, social or physical activities.
13	Visitation Team Members	Visitation Team members visit those in the parish who are sick or confined to their home due to disability.	Schedule 1, Part 2, Para 3 Any work or activity which consists of the care of vulnerable persons.
14	Lay Preachers	Lay preachers deliver retreats in parishes usually lasting one to two weeks. As part of their retreats they deliver religious activities for children. They also visit sick or disabled parishioners in their homes.	Schedule 1, Part 1, Para 7 Schedule 1 Part2, Para 7 Any work or activity as a minister or priest or any other person engaged in the advancement of any religious beliefs Schedule 1, Part 1, Para 4 Any work or activity which consists of care or supervision of children Schedule 1, Part 2, Para 3 Any work or activity which consists of the care of vulnerable persons.

15	Parish Pilgrimage Leaders	<p>Parish Pilgrimage leaders organise pilgrimages to holy sites such as Lourdes and Knock. They look after the physical needs of vulnerable adults and children.</p>	<p>Schedule 1, Part 2, Para 3 Any work or activity which consists of the care of vulnerable persons.</p> <p>Schedule 1, Part 1, Para 4 Any work or activity which consists of care or supervision of children</p>
16	Parish Centre staff & Volunteers (who have supervisory function over children)	<p>Parish centre staff and volunteers are responsible for supervising children. This occurs when children arrive for activities before their leaders arrive. The same principle applies to vulnerable adults</p>	<p>Schedule 1, Part 1, Para 4. Any work or activity which consists of care or supervision of children</p> <p>Schedule 1, Part 2, Para 3. Any work or activity which consists of the care of vulnerable adults.</p>
17	Extraordinary Ministers of the Eucharist	<p>Extraordinary Ministers of the Eucharist bring Communion to vulnerable people in their homes / nursing homes as they are unable to attend Mass.</p>	<p>Schedule 1, Part 2 Para 7 Any work or activity as a minister or priest or any other person engaged in the advancement of any religious beliefs</p>

